SUPPLEMENTAL ANNUAL PROCUREMENT PLAN (APP) 2021 Mapping and Geodesy Branch, NAMRIA

For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub-Depots please refer to the following (Arranged/Classified according to commensurability of freight cost): a. Bukidnon, Puerto Princesa Palawan, Biliran, Bohol, Misamis Occidental (Cagayan), and Southern Leyte (Masinloc), Region XIII b. Misamis Oriental, Bacolod, Cebu, Davao, Northern Samar (Calbayog), Regions VI, VII, VIII, X, and XI c. Surigao Del Norte - Surigao Del Norte d. Zamboanga Sibugay: Zamboanga Sibugay e. Camiguin - Camiguin

3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per Item and the Grand Total.

4. APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps.npgs.gov.ph and b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through email if the submission is incorrect.

5. For other items not available from the Procurement Service but regularly purchased from other sources, agencies must specify/indicate the item name under each category and unit price based on their last purchase of the item(s). These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue.

6. The accomplished HARD COPY of the APP-CSE shall be submitted in the following manner:

   a. DBM Central Office: for entities in the Central Office
   b. DBM Regional Office (RO): for regional offices, operating units of DepED, DCH, DPWH, CHED, FSSDA and SUCs

The accomplished SOFTWARE COPY of the APP-CSE shall be submitted to the following email addresses:

   a. ps.app tóc@gmail.com: for central and regional offices of all national government agencies
   b. ps.app.suc1@gmail.com: for main and other campuses of all state universities and colleges
   c. ps.app.suc2@gmail.com: for all central and regional offices of government-owned and controlled corporations
   d. ps.app.suc3@gmail.com: for primary and secondary schools
   e. ps.app.tps@gmail.com: for local government units

7. Consulting with Circular Letter No. 248-09 dated October 23, 2009, the APP for FY 2023 must be submitted on or before November 30, 2022.

8. Failure to follow the required format: APPCOPY Name of Agency-Region (e.g. APP2023-IPS-Central Office).

9. For further assistance, clarification agencies may call the Corporate Planning and Business Development Division of the Procurement Service at telephone nos. (02) 561-616 or (02) 569 7799 loc. 4924.

Department/Office: MAPPING AND GEODESY BRANCH (MGB)
Region: NCR
Address: Lawton Avenue, Fort Bonifacio, Taguig City
Contact Person: AURIE GEORGE T. CORPUZ
Position: Supply Officer III
Email: 

<table>
<thead>
<tr>
<th>Item &amp; Specifications</th>
<th>Unit of Measure</th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
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<th>April</th>
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<th>Total</th>
<th>Quantity</th>
<th>UNIT COST</th>
<th>TOTAL AMOUNT</th>
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<tbody>
<tr>
<td>ICT SOFTWARE AND DEVICE UPGRADE, RENEWAL AND MAINTENANCE</td>
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<td>COMPREHENSIVE UPGRADE AND RENEWAL OF IMAGE PROCESSING SOFTWARE AND FIELD VALIDATION SYSTEM FOR USE IN THE PRODUCTION OF UPDATED LARGESCALE TOPOGRAPHIC MAPS</td>
<td>IT Device and Licences</td>
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<td>Image Processing Software Licences and Mobile Mapping Solution (Installation, Customizations, and Training Included)</td>
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<td>Licence</td>
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<td>ERDAS Imagine Professional with ERDAS Imagine Add Ons (SAR interferometry, Expansion Pack, Photogrammetry, Terrain Editor) – Renewal of Licenses</td>
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<td>Advanced Mobile Mapping Solution - 1 year Subscription</td>
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All items are Inclusive of 1-year Technical Support, Software Maintenance, Training & Customization

C. TOTAL (A + B): 40,790,000

D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)

E. GRAND TOTAL (C + D) 40,790,000

F. APPROVED BUDGET BY THE AGENCY HEAD

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: AUBREY GEORGE TAMARGO CORPUZ
OIC-Property and Supply Management Section

Certified Funds Available/ Certified Appropriate Funds Available

NOEL R. VEGA
Accountant IV

Approved by: Usec. PETER N. TIANCO, PhD, CESO I
NAMRIA Administrator

Chief, Financial Management Division

Date Prepared: MGB