



## LIST OF VACANT POSITIONS as of JULY 2021

NAMRIA-RSP-Form03 Rev05

*Map your future with us!*

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. Our vision is to be the center of excellence, building a geospatially-empowered Philippines.

### APPLICATION GENERAL GUIDELINES

1. All **qualified applicants** are invited to email at [hrmsrecruitment@namria.gov.ph](mailto:hrmsrecruitment@namria.gov.ph) the **original scanned copies** of the following application documents (per position applied for).

a. **Application letter**, indicating the vacant position being applied for and its corresponding item number addressed to:

**Usec. PETER N. TIANGCO, PhD, CESO I**  
**Administrator, NAMRIA**

b. Properly accomplished **Personal Data Sheet** (CS Form 212 Revised 2017); NAMRIA employees are required to update their Electronic PDS (EPDS) account

c. **Work Experience Sheet** (CSC Form No. 212) ([csc.gov.ph](http://csc.gov.ph))

d. Two (2) recent **Individual Performance Commitment and Review (IPCR)** Form or its equivalent (for government employees); and

e. Other **Application Documents**:

e.1) Certificates of Trainings  
Attended;

e.3) Authenticated Certificate of Eligibility  
issued by the Civil Service Commission (CSC)  
or Career Service Eligibility (CESB) (as  
needed);

e.5) College Diploma and Transcript of Records (TOR);

e. 6) Service Record (for government employees);

e.2) Certificate/s of Previous  
Employment;

e.4) Valid Professional License issued by  
PRC/SC/MARINA (as needed); and

e. 7) Certificate of Award/Recognition conferred by  
NAMRIA and other recognized and prestigious awarding  
bodies

2. The **original and photocopy** of the scanned documents shall be presented for HR authentication **upon request of the HR Officer**

2.a. The photocopy of documents shall be placed in a **long brown envelope with the Application Checklist (See posting attachment)**

3. External applicants shall download and accomplish the **Applicant's Qualification form**

(<http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx>) and email it, in excel format, along with the required documents.

4. The email subject or title shall follow this format: **APPLICATION FOR <POSITION TITLE>\_<ITEM NUMBER>\_<Division/Branch><Full Name of Applicant>** (e.g. APPLICATION FOR ADMINISTRATIVE OFFICER II\_NAMRIAB-ADOF2-17-2005\_AD/SSB Maria Natividad)

5. Only applications submitted on time and with **COMPLETE DOCUMENTARY REQUIREMENTS** shall be **considered**.

6. The Scanned documentary requirements submitted shall only be used for the position applied for. A maximum of three (3) positions can be applied by the **applicants**.

7. The submitted application documents (hard and electronic copies) shall be solely used for recruitment purposes and shall be retained for a period of one (1) year; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

**JUL 15 2021**

8. **DEADLINE OF APPLICATION:** \_\_\_\_\_

**ATTY. JESSIE M. RACIMO**  
OIC Chief, Administrative Division

For queries, applicants may contact HRMS at 88105458

**Usec. PETER N. TIANGCO, PhD, CESO I**  
**Administrator**

LOVP 2021-007 (HB)





## LIST OF VACANT POSITIONS as of JULY 2021

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Requirement	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	<b>Seven (7) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S-45-1998 NAMRIA B-SM3S-46-1998 NAMRIA B-SM3S-47-1998 NAMRIA B-SM3S-48-1998 NAMRIA B-SM3S-49-1998 NAMRIA B-SM3S-50-1998 NAMRIA B-SM3S-51-1998	N.A.	29,668	CSC Minimum Requirement				None	BRP Hydrographer Presbitero, Survey Support Division
		Competency-Based Qualification Standard			At least 72 completed units in college or a Senior High School Graduate with relevant TESDA course (preferably engine or seamanship related course)	None	None			
		<b>Technical Competencies required</b>								
	<b>Job Description:</b>	Perform general maintenance, repair, sanitation and upkeep of material, equipment, and areas in the engine department.								
2	<b>Seven (7) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S-52-1998 NAMRIA B-SM3S-53-1998 NAMRIA B-SM3S-54-1998 NAMRIA B-SM3S-55-1998 NAMRIA B-SM3S-56-1998 NAMRIA B-SM3S-57-1998 NAMRIA B-SM3S-58-1998	N.A.	29,668	CSC Minimum Requirement				None	BRP Hydrographer Ventura, Survey Support Division
		Competency-Based Qualification Standard			At least 72 completed units in college or a Senior High School Graduate with relevant TESDA course (preferably engine or seamanship related course)	None	None			
		<b>Technical Competencies required</b>								
	<b>Job Description:</b>	Perform general maintenance, repair, sanitation and upkeep of material, equipment, and areas in the engine department.								



3	<b>Four (4) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S- 60-1998 NAMRIA B-SM3S- 61-1998 NAMRIA B-SM3S- 62-1998 NAMRIA B-SM3S- 63-1998	N.A.	29,668	CSC Minimum Requirement	At least 72 completed units in college (preferably in Engineering, IT, Geography, or related courses) or a Senior High School Graduate (preferably STEM) with relevant TESDA course	None	None	None	Nautical Charting Division
		<b>Technical Competencies required</b>								
		<b>Job Description:</b>								
4	<b>Five (5) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S- 64-1998 NAMRIA B-SM3S- 65-1998 NAMRIA B-SM3S- 66-1998 NAMRIA B-SM3S- 67-1998 NAMRIA B-SM3S- 68-1998	N.A.	29,668	CSC Minimum Requirement	At least 72 completed units in college or a Senior High School Graduate with relevant TESDA course (preferably IT, Computer Science, and Electronics courses)	None	None	None	Physical Oceanography Division
		<b>Technical Competencies required</b>								
		<b>Job Description:</b>								
5	<b>Four (4) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S- 70-1998 NAMRIA B-SM3S- 71-1998 NAMRIA B-SM3S- 72-1998 NAMRIA B-SM3S- 73-1998	N.A.	29,668	CSC Minimum Requirement	At least 72 completed units in college (preferably in Engineering, Geography, or related courses) or a Senior High School Graduate (preferably STEM) with relevant TESDA course	None	None	None	Maritime Affairs Division
		<b>Technical Competencies required</b>								
		<b>Job Description:</b>								
6	<b>One (1) Seaman Third Class (SN3)</b>	NAMRIA B-SM3S- 1-1998	N.A.	29,668	CSC Minimum Requirement	At least 72 completed units in college or a Senior High School Graduate with relevant TESDA course	None	None	None	Office of the Director
		<b>Technical Competencies required</b>								
		<b>Job Description:</b>								

\*\*\* NOTHING FOLLOWS \*\*\*