



SPECIAL ORDER NO. 121 
Series of 2024

FEB 20 2024

**SUBJECT: Reconstitution of the NAMRIA Gender and Development
Focal Point System (NAMRIA-GFPS)**

In the interest of the service and pursuant to Republic Act No. 9710 or the Magna Carta of Women (MCW) and the Philippine Commission of Women (PCW) Memorandum Order No. 2011-01 and to further strengthen and accelerate the agency's effort on gender mainstreaming, the NAMRIA-GFPS is hereby amended with corresponding functions as follows:

Head of Agency : **Usec. Peter N. Tiangco, PhD, CESO I**
Administrator

Functions:

1. Issues policies or other directives articulating support to GAD mainstreaming in the policies, plans, programs, projects, activities, budget, systems, and procedures of the agency including the creation, strengthening, modification, or reconstitution of the GFPS; and
2. Approve the Agency GAD Plan and Budget (GPB) and GAD Accomplishment Report (GAR) as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.





GFPS Executive Committee (GFPS Execom):

Chairperson : **Ofelia T. Castro**
OIC Deputy Administrator


Vice-Chairperson : **Arlene B. Brillantes**
OIC Director
Geospatial Information System Management Branch
(GISMB)


Adviser : **Efren P. Carandang**
Deputy Administrator

NAMRIA OFFICES:

 Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH  (632) 8810-4831 to 41
 421 Barraca St., San Nicolas, 1010 Manila, PH  (632) 8241-3494 to 98

 namria.gov.ph

 css.gismb@namria.gov.ph

 [@namriagovph](https://twitter.com/namriagovph)

 [@NAMRIAgovPH](https://facebook.com/NAMRIAgovPH)

 [NAMRIAgovph](https://youtube.com/NAMRIAgovph)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

Members:

Captain Carter S. Luma-ang

OIC Director, Hydrography Branch (HB)

Sylvia L. Esperanza

OIC Director Resource Data Analysis Division
Resource Data Analysis Branch (RDAB)

Rowena E. Bongalos

Chief of Staff, Office of the Administrator (AO)

Ronaldo C. Gatchalian

Chief, Geodesy Division
Mapping and Geodesy Branch (MGB)

Atty. Jessie M. Racimo

Chief, Administrative Division (AD)
Support Services Branch (SSB)

Jeffrey A. Quodala

Chief, Information Dissemination and Documentation
Section, GISD, GISMB

Functions:

1. Provide direction and recommend policy to the Head of Agency to support and strengthen the GFPS and the agency's Gender and Development (GAD) mainstreaming activities;
2. Direct the identification of GAD strategies, programs, activities, and projects based on the results of the gender audit and analysis, and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget (GPB), Accomplishment Report (AR), and other GAD-related reports to the PCW and Department of Budget and Management (DBM);
4. Ensure the effective and efficient implementation of the agency GAD programs, activities, and projects (PAPs) and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups, and other stakeholders in pursuit of gender mainstreaming;
6. Recommend approval of agency GPB and GAD ARs; and

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

✉ css.gismb@namria.gov.ph

✉ [@namriagovph](https://www.facebook.com/namriagovph)

📘 [@NAMRIAgovPH](https://www.facebook.com/NAMRIAgovPH)

📺 [NAMRIAgovph](https://www.youtube.com/channel/UC...)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

7. Recommend awards or recognition to outstanding institutional GAD programs, activities, and projects and /or GAD Focal Person members.

GFPS Technical Working Group (GFPS-TWG):

Chairperson : **Arlene B. Brillantes**
OIC Director, GISMB

A. Policy, Plans and Programs (PPP)

Head Focal Person: **Ronaldo C. Gatchalian**
Chief, Geodesy Division, MGB

Asst. Focal Person: **Xenia R. Andres**
Chief, Policy and Planning Division (PPD), SSB

Members : **Estela C. Gumabon**
Chief, Geospatial Information Division (GID), RDAB

Paulina S. Bernabe
Chief, Planning Section, PPD, SSB

Lt Kerwin C. Ferrer
Survey Support Division, HB

Functions:

1. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
2. Formulate agency GAD Plans, Programs, and Budget (GPB) in response to the gender gaps and issues faced by clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex-disaggregated data;
3. Spearhead the preparation of the GAD Project Folder and GAD AR;
4. Facilitate the submission of GPB and GAD AR to PCW via the Gender Mainstreaming Monitoring System (GMMS);
5. Develop and review GAD-related policies;
6. Spearhead the conduct of studies relative to the impact of GAD-related policies on women and men; and

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

📧 css.gismb@namria.gov.ph

✉ [@namriagovph](https://www.facebook.com/namriagovph)

📘 [@NAMRIAgovPH](https://www.facebook.com/NAMRIAgovPH)

📺 [NAMRIAgovph](https://www.youtube.com/channel/UC...)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

7. Manage the operation of the NAMRIA Daycare Center (NDCC) and Lactation Stations (LS).

B. Monitoring and Evaluation (M&E)

Head Focal Person: **Sylvia L. Esperanza**
OIC, RDAB

Asst. Focal Person: **LCdr Lorena Jasmin D. Lerio**
Chief, Maritime Affairs Division, HB

Members : **Fatima A. Santos**
Chief, System Research and Analysis Section
Geospatial System Development Division (GSDD),
GISMB

Charisma Victoria D. Cayapan
Chief, PAGeNeT Section
Geodesy Division (GD), MGB

Precious M. Navarro
Chief, Paper Chart Compilation Section - Small
Scale, Nautical Charting Division, HB

Functions:

1. Monitor and evaluate the implementation of GAD-related PAPs and suggest corrective measures to improve the implementation of GAD PAPs and GFPS activities;
2. Provide regular updates and recommendations to the GFPS Execom on the activities of the GFPS and the progress of agency GAD mainstreaming activities;
3. Maintain sex-disaggregated data (SDD);
4. Spearhead the conduct of the Gender Mainstreaming Evaluation Framework (GMEF) assessment and GFPS Functionality Assessment Tool (GFAT);
5. Monitor the implementation of NDCC and LS based on existing relevant agency policies and/or guidelines; and
6. Monitor the updating of NAMRIA GAD corner, GAD web page, and GAD Information System (GADIS).

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

📧 css.gismb@namria.gov.ph

✉ [@namriagovph](https://www.facebook.com/namriagovph)

📘 [@NAMRIAgovPH](https://www.facebook.com/NAMRIAgovPH)

📺 [NAMRIAgovph](https://www.youtube.com/channel/UC...)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

C. Training

Head Focal Person: **Atty. Jessie M. Racimo**
Chief, AD, SSB

Asst. Focal Person: **Florence M. Acle**
Chief, Human Resource Development Section
(HRDS), AD, SSB

Members : **Cristina M. Montoya**
Chief, Resource Integration Section, GID, RDAB

Leah Katrina T. Angeles
Information System Researcher I, GDMD, GISMB

Annalyn P. Perez
Senior Staff, HRDS, AD, SSB

Functions:

1. Develop and implement a GAD capacity development plan;
2. Identify appropriate GAD training for NAMRIA employees, including the conduct of training needs assessment (TNA);
3. Assess the outcome of GAD training of employees; and
4. Maintain and monitor the GAD resource pool of the agency.

D. Finance and Logistics

Head Focal Person: **Rowena E. Bongalos**
Chief of Staff, OA

Asst. Focal Person: **April Gem M. Viado**
Chief, Internal Audit Unit, AO

Members: **Aubrey George T. Corpuz**
Chief, Property and Supply Section, AD, SSB

Cornelio Tolentino
OIC, LRDAD, RDAB

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

📧 css.gismb@namria.gov.ph

✉ @namriagovph

📘 [@NAMRIAgovPH](https://www.facebook.com/NAMRIAgovPH)

📺 [NAMRIAgovph](https://www.youtube.com/channel/UC...)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

Functions:

1. Manage the funds allocated for GAD-related activities,
2. Provide the necessary logistics and other materials needed in the conduct of GAD-related activities,
3. Monitor and report the status of GAD fund utilization, and
4. Prepare cash advances and liquidation reports for GAD-related activities.

E. Information, Education, and Communication (IEC)

Head Focal Person: **Jeffrey A. Quodala**
Chief, Information Dissemination and Documentation
Section, GISD, GISMB

Asst. Focal Person: **Jeffrey M. Aguillon**
Media Production Specialist III, GISD, GISMB

Members: **Norman L. Boydon**
Assistant Webmaster, GSDD, GISMB

Erwin D. Famatiga
Data Controller III, GDMD, GISMB

Rhean Mark A. Monilla
Maritime Affairs Division, HB

Functions:

1. Facilitate the conduct of IEC and GAD advocacy activities (e.g., Women's Month, 18-Day Campaign to end Violence Against Women, etc.);
2. Develop, update, and disseminate IEC materials to employees and stakeholders in support of the GAD mainstreaming efforts;
3. Maintain and enhance the NAMRIA GAD corner, GAD web page, and GADIS; and
4. Prepare post-activity reports on IEC and other GAD activities.

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

✉ css.gismb@namria.gov.ph

✉ [@namriagovph](https://www.namriagovph.com)

📘 [@NAMRIAgovPH](https://www.namriagovph.com)

📺 [NAMRIAgovph](https://www.namriagovph.com)



ISO 9001:2015
CERTIFIED FOR MAPPING
AND GEOSPATIAL
INFORMATION MANAGEMENT

INVESTORS IN PEOPLE™
We invest in people Silver

GFPS Secretariat:

Head Focal Person: **Jeanevie T. Habitan**
Remote Sensing Technologist II, GID, RDAB

Asst. Focal Person: **Mary Ann M. de Belen**
Cartographer III, PD, MGB

Members : **Arlene B. Balauro**
Information System Researcher II, GISMB

Monaliza M. Espiritu
Administrative Aide VI
Office of the Asst. Director, RDAB

Dahlia P. Marqueses
Admin Aide VI, MGB

Functions:

1. Facilitate all GFPS meetings and document the proceedings;
2. Prepare the GAD Project Folder and GAD AR for submission to PPP GFPS-TWG;
3. Consolidate post-activity reports on GAD advocacy activities; and
4. Maintain all records and documents of the GFPS.

All expenses to be incurred in the performance of the functions of the NAMRIA GFPS and other GAD-related activities shall be charged against the NAMRIA GAD budget subject to existing accounting rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked/rescinded in writing. All other issues inconsistent herewith are hereby repealed.

For guidance and compliance.



Usec. PETER N. TIANGCO, PhD, CESO I
Administrator

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98

🌐 namria.gov.ph

📧 css.gismb@namria.gov.ph

✉ [@namriagovph](https://www.facebook.com/namriagovph)

📘 [@NAMRIAgovPH](https://www.facebook.com/NAMRIAgovPH)

📺 [NAMRIAgovph](https://www.youtube.com/channel/UC...)



INVESTORS IN PEOPLE™
We invest in people Silver