



FEB 21 2023

SPECIAL ORDER NO. 149 *JS*
Series of 2023

SUBJECT: Reconstitution of the NAMRIA Gender and Development Focal Point System (NAMRIA-GFPS)

In the interest of the service and pursuant to Republic Act No. 9710 or the Magna Carta of Women (MCW) and the Philippine Commission of Women (PCW) Memorandum Order No. 2011-01 and to further strengthen and accelerate the agency's effort on gender mainstreaming, the NAMRIA-GFPS is hereby reconstituted with corresponding functions as follows:

Head of Agency : **Usec. Peter N. Tiangco, PhD, CESO I**
Administrator

Functions:

1. Issues policies or other directives articulating support to GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS and;
2. Approve the Agency GAD Plan and Budget (GPB) and GAD Accomplishment Report (GAR) as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

GFPS Executive Committee (GFPS Execom):

Chairperson : **Ofelia T. Castro**
OIC Deputy Administrator

Vice-Chairperson : **Arlene B. Brillantes**
OIC, Assistant Director
Geospatial Information System Management Branch
(GISMB)

Adviser : **Efren P. Carandang**
Deputy Administrator

Members:

Ronaldo C. Gatchalian
Chief, Geodesy Division
Mapping and Geodesy Branch (MGB)

Sylvia L. Esperanza
Chief, Land Resource Data Analysis Division
Resource Data Analysis Branch (RDAB)

NAMRIA OFFICES:

Lawton Avenue, Fort Bonifacio, 1634 Taguig City, PH ☎ (632) 8810-4831 to 41
421 Barraca St., San Nicolas, 1010 Manila, PH ☎ (632) 8241-3494 to 98



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Rowena E. Bongalos

Chief of Staff, Office of the Administrator

Maria Romina DR. Pe Benito

Chief, Geospatial Information Services Division (GISD)
GISMB

Atty. Jessie M. Racimo

Chief, Administrative Division (AD)
Support Services Branch (SSB)

Captain Carter S Luma-ang

Assistant Director, Hydrography Branch (HB)

Functions:

1. Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and the agency's Gender and Development (GAD) mainstreaming activities;
2. Direct the identification of GAD strategies, programs, activities, and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget (GPB), Accomplishment Report (AR), and other GAD-related reports to the PCW and DBM;
4. Ensure the effective and efficient implementation of the agency GAD programs, activities, and projects and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups, and other stakeholders in pursuit of gender mainstreaming;
6. Recommend approval of agency GPB and GAD ARs; and
7. Recommend awards or recognition to outstanding institutional GAD programs, activities, and projects and /or GAD Focal Person members.

GFPS Technical Working Group (GFPS-TWG):

Chairperson : **Arlene B. Brillantes**
OIC, Assistant Director, GISMB

A. Policy, Plans and Programs (PPP)

Head Focal Person : **Ronaldo C. Gatchalian**
Chief, Geodesy Division, MGB

Asst. Focal Person : **Estela Gumabon**
Chief, Geospatial Information Division (GID)

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Members : **Paulina S. Bernabe**
 Chief, Planning Section
 Policy and Planning Division (PPD), SSB

Norelius Baloran
 Chief, Policy and Implementation Section, PPD, SSB

Lt Kerwin C Ferrer
 Survey Support Division (SSD), HB

Aljerico A. Alcala
 Chief, Data Maintenance Section
 Geospatial Database Management Division (GDMD),
 GISMB

Functions:

1. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
2. Formulate agency GAD Plans, Programs, and Budget (GPB) in response to the gender gaps and issues faced by clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis, and/or review of sex-disaggregated data;
3. Spearhead the preparation of GAD Project Folder and GAD AR;
4. Develop and review GAD-related policies;
5. Spearhead the conduct of studies relative to the impact of GAD-related policies on women and men; and,
6. Manage the operation of the NAMRIA Daycare Center (NDCC) and Lactation Stations (LS).

B. Monitoring and Evaluation (M&E)

Head Focal Person : **Sylvia L. Esperanza**
 Chief, Land Resource Data Analysis Division, RDAB

Asst. Focal Person : **LCdr Lorena Jasmin D. Lerio**
 OIC, Maritime Affairs Division, HB

Members : **Fatima A. Santos**
 Chief, System Research and Analysis Section
 Geospatial System Development Division, GISMB

Joedy Anne A. Nudo
 Chief, M & E Section, PPD, SSB

Maricel P. De Luna
 Chief, Enhancement Section
 Photogrammetry Division (PD), MGB

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Functions:

1. Monitor and evaluate the implementation of GAD-related programs, activities, and projects (PAPs) and suggest corrective measures to improve the implementation of GAD PAPs and GFPS activities;
2. Provide regular updates and recommendations to the GFPS Execom on the activities of the GFPS and the progress of agency GAD mainstreaming activities;
3. Maintain sex-disaggregated data (SDD);
4. Spearhead the conduct of the Gender Mainstreaming Evaluation Framework (GMEF) assessment and GFPS Functionality Assessment Tool (GFAT);
5. Monitor the implementation of NDCC and LS based on existing relevant agency policies and/or guidelines; and,
6. Monitor the updating of NAMRIA GAD corner, GAD web page, and GAD Information System (GADIS).
7. Facilitate the submission of GPB and GAD AR to PCW via Gender Mainstreaming Monitoring System (GMMS);

C. Training

Head Focal Person : **Atty. Jessie M. Racimo**
Chief, Administrative Division, SSB

Asst. Focal Person : **Florence M. Acle**
Chief, Human Resource Development Section (HRDS)
AD, SSB

Members : **Precious M. Navarro**
Chief, Paper Chart Compilation Section - Small Scale
Nautical Charting Division, HB

Alvin F. Laurio
Chief, Geomatics Training Section and
Client Services Section, GISD, GISMB

Annalyn P. Perez
Senior Staff, HRDS, AD, SSB

Functions:

1. Develop and implement a GAD capacity development plan;
2. Identify appropriate GAD training for NAMRIA employees, including the conduct of training needs assessment (TNA);
3. Assess the outcome of GAD trainings of employees, and;
4. Maintain and monitor GAD resource pool of the agency;

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D. Finance and Logistics

Head Focal Person : **Rowena E. Bongalos**
Chief of Staff, Office of the Administrator

Asst. Focal Person : **Amelito M. Dela Cruz**
Chief, Accounting Section, AD, SSB

Members: **Aubrey George T. Corpuz**
Chief, Property and Supply Section, AD, SSB

April Gem M. Viado
Chief, Internal Audit Section
Office of the Administrator

Maria Sibyl E. Bellen
Chief, Cashier Section, AD, SSB

Functions:

1. Manage the funds allocated for GAD-related activities;
2. Provide the necessary logistics and other materials needed in the conduct of GAD-related activities;
3. Monitor and report the status of GAD fund utilization; and,
4. Prepare cash advances and liquidation reports for GAD-related activities.

E. Information, Education and Communication (IEC)

Head Focal Person: **Maria Romina Pe Benito**
Chief, GISD, GISMB

Asst. Focal Person: **Jeffrey A. Quodala**
Chief, Information Dissemination and Documentation
Section, GISD, GISMB





Members: **Zenaida A. Leano**
OIC, Human Resource Management Section,
AD, SSB

Lt Geraldine Ronquillo
Survey Support Division
Hydrography Division, HB

Jeffrey M. Aguillon
Media Production Specialist III
GISD, GISMB

Erwin D. Famatiga
Media Production Assistant
GISD, GISMB

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Functions:

1. Facilitate the conduct of IEC and GAD advocacy activities (e.g., Women’s Month, 18-Day Campaign to end Violence Against Women, etc.)
2. Develop, update and disseminate IEC materials to employees and stakeholders in support to the GAD mainstreaming efforts, and;
3. Prepare post activity report on IEC and other GAD activities

GFPS Secretariat:

- Head Focal Person : **Jeanevie T. Habitan**
Remote Sensing Technologist II
GID, RDAB
- Asst. Focal Person : **Leah Katrina A. Angeles**
Information System Researcher I
GDMD, GISMB
- Members : **Monaliza M. Espiritu**
Administrative Aide VI
Office of the Asst. Director, RDAB
- Mary Ann M. de Belen**
Cartographer III, PD, MGB
- SN3 Keith C. Lagunday**
Staff, SSD, HB


Functions:

1. Facilitate all GFPS meetings and document the proceedings;
2. Prepare GAD Project Folder and GAD AR for submission to PPP GFPS-TWG;
3. Consolidate post-activity reports on GAD advocacy activities;
4. Maintain all records and documents of the GFPS;

All expenses to be incurred in the performance of the functions of the NAMRIA-GFPS and other GAD-related activities shall be charged against NAMRIA GAD budget subject to existing accounting rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked/rescinded in writing. All other issuances inconsistent herewith are hereby repealed.

For guidance and compliance.


Usec. PETER N. TIANGCO, PhD, CESO I
Administrator

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