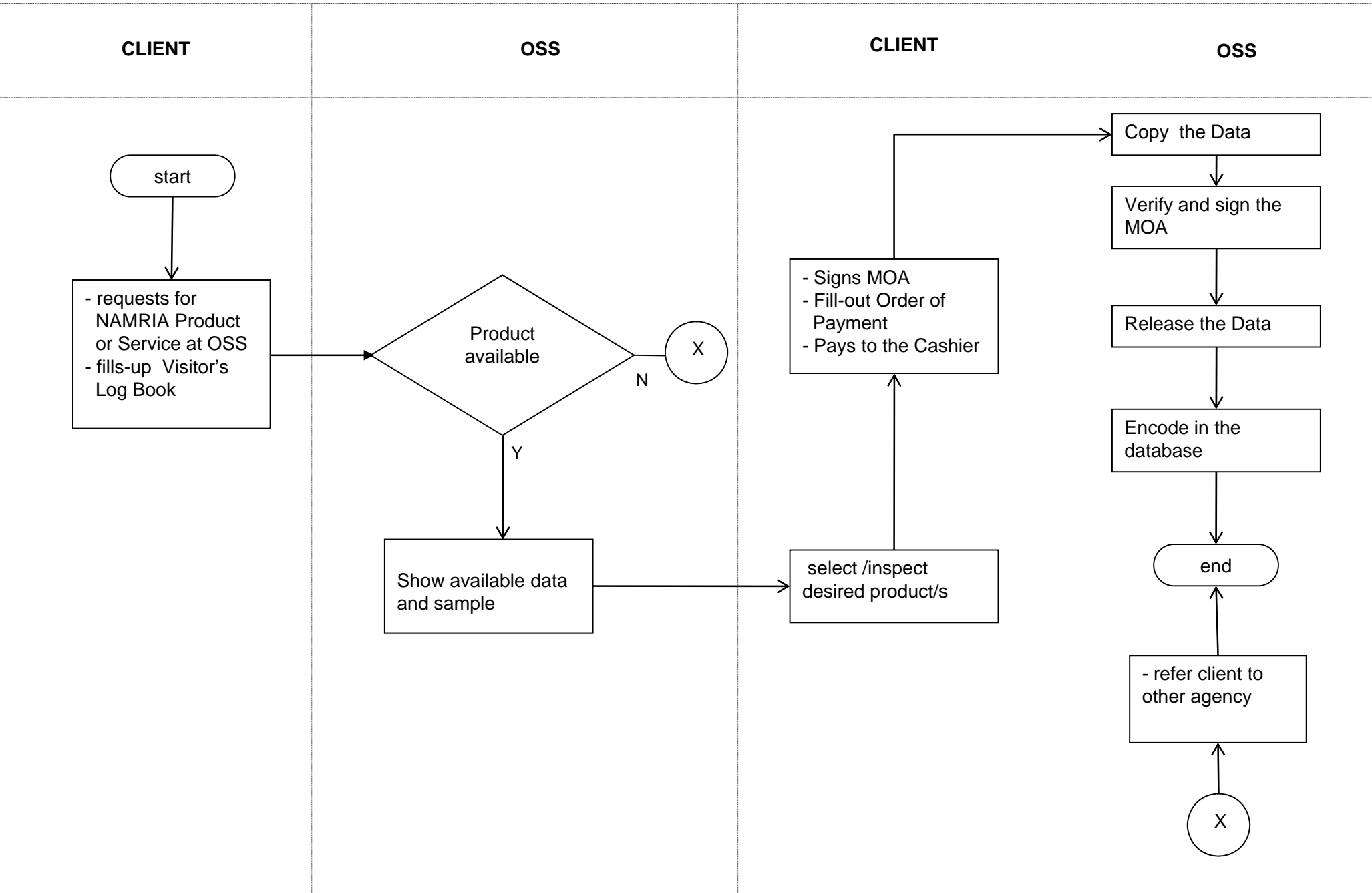
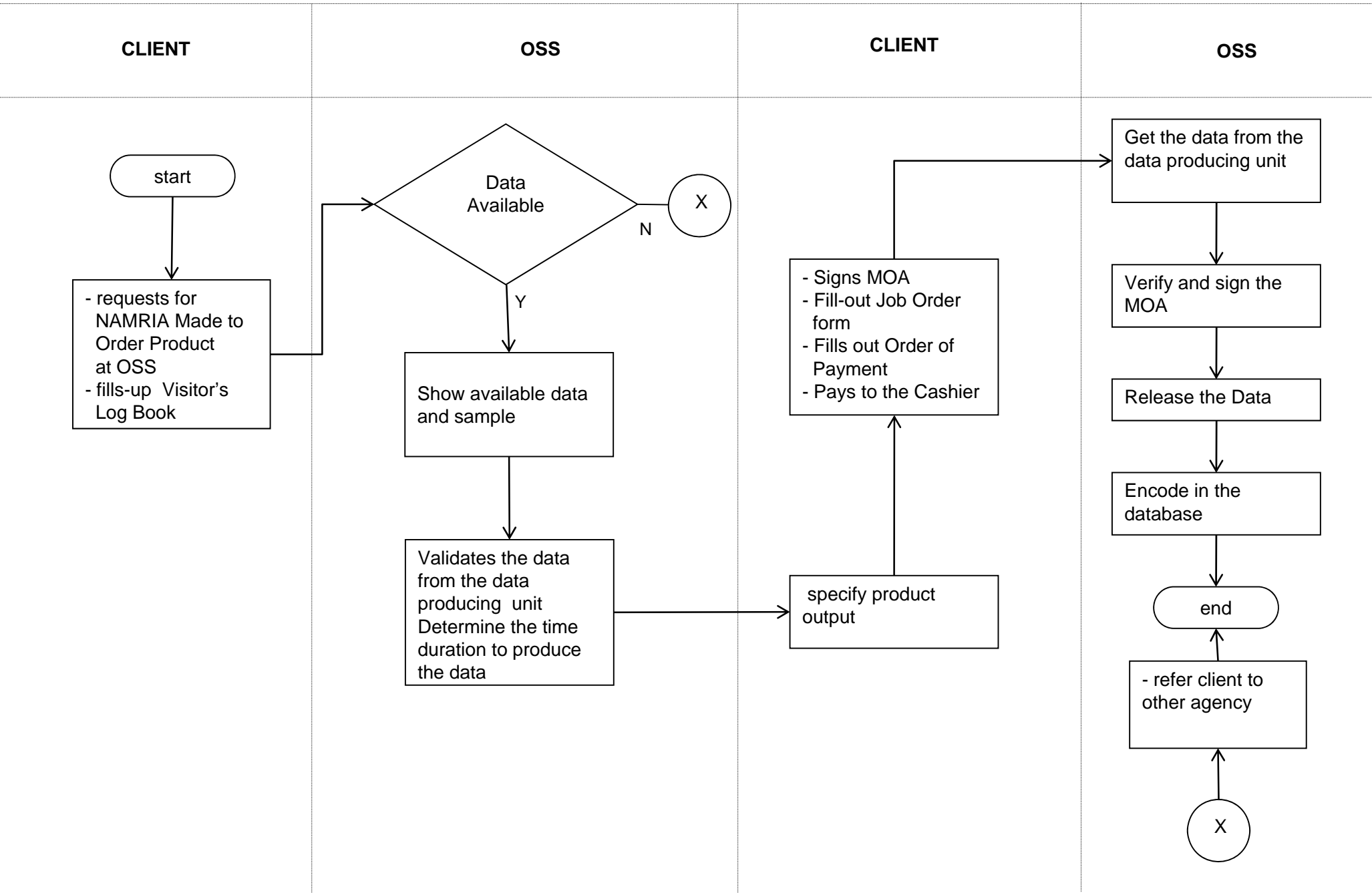


PROCEDURE ON THE SALES OF NAMRIA PRODUCTS AND SERVICES (Walk-in)



PROCEDURE ON THE SALES OF NAMRIA MADE-TO-ORDER PRODUCT (Walk-in)



CLIENT

OSS

CLIENT

OSS

start

- requests for NAMRIA Made to Order Product at OSS
- fills-up Visitor's Log Book

Data Available

N

X

Show available data and sample

Validates the data from the data producing unit
Determine the time duration to produce the data

- Signs MOA
- Fill-out Job Order form
- Fills out Order of Payment
- Pays to the Cashier

specify product output

Get the data from the data producing unit

Verify and sign the MOA

Release the Data

Encode in the database

end

- refer client to other agency

X